

Information to Contributors

Journal of Systemics, Cybernetics and Informatics: JSCI
(<http://www.iiisci.org/Journal/SCI>)

Submission of Manuscripts for Review

Article submissions for *special issues* of the journal are a two step process. The first step is for the submission of an extended abstract for its internal review. If the abstract is accepted, then a full paper draft (2000-5000 words) should be submitted for its external review via two-tier reviewing which includes non-blind and double-blind reviewing. More details regarding a) our two-tier reviewing methodology can be found in the menu option "Editorial Peer Review methodology" or at <http://www.iiisci.org/journal/SCI/PeerReviewMeth.asp?var>; b) the submission/reviewing process can be found at the menu option "Submission of Articles" or at <http://www.iiisci.org/journal/SCI/ProcSendPaper.asp?var>.

Articles published in the regular issues of the journal had been, since 2003, the best 20%-35% of the papers accepted and published in the respective proceedings, with no additional costs for the author. Recently, an additional option was created, the *Fast Track Submissions*, with which paper can be sent directly to its simultaneous publication in the journal and a conference proceedings via face-to-face or virtual presentation. The fast track submission has a more comprehensive and rigorous reviewing process that provides a substitute for being selected as best paper by the conference's audience or by the respective paper's reviewers. More details on *Fast Track Submissions* were included in journal's the web page <http://www.iiisci.org/journal/SCI/ProcSendPaper.asp?var>.

Citations of web pages

As cited URLs tend to disappear months or years after citing online material, authors submitting articles to JSCI are encouraged to use <http://www.webcitation.org> to permanently archive all cited web pages and websites, and to cite the archived copy in addition to the original link. This is recommended for submissions made for their respective evaluation and strongly recommended for the final versions of the accepted articles. *This would take about 20 seconds per each cited web page.* Please go to www.webcitation.org (or more directly to <http://www.webcitation.org/archive.php>) and enter the URL you want to cite. The system will take a "snapshot" of the webpage or online document (e.g. PDF) so that it will remain available for future readers. WebCite will also give you detailed instructions on how to cite the web reference. *Electronic journal articles or other material does not have to be archived with WebCite if they carry a DOI*, but all other material which might disappear in the future should be archived first by the citing author.

Papers published up to volume 10 had been permanently archived via <http://www.webcitation.org/archive.php>. By January 31st, 2016 all published articles will be archived and future publication will also be archived as soon as the issue is published.

Example for Citing a Web Reference

Callaos, N., 2007, *The Essence of Engineering and Meta-Engineering: A Work in Progress*; Accessed on December 15, 2010 at <http://www.iiis.org:80/Nagib-Callaos/Engineering-and-Meta-Engineering/> Archived at: <http://www.webcitation.org/5bV8Wp5VS>

Copyright Information

A non-exclusive copyright should be granted to the publisher before the article can be published. Authors can re-publish their respective article by just citing the original publication in JSCI. It is understood that published articles are not to be submitted and/or re-published in other journals without alerting the respective editor about the previous publication and referencing the publication in JSCI.

The copyright granted to the publisher will allow the potential publication of the respective articles via other means: new printings, re-edition of the respective issue, multiple author books, group blogs related to JSCI articles, etc.

It is understood that the content of papers submitted for their respective review has been neither submitted to another publication, nor published in, another journal. Simultaneous submission to JSCI and other publication(s) is considered a serious breach of ethics and, if it is detected, will have the effect of immediate rejection of the submission, without excluding other actions that might be taken. In order to avoid this kind of *self-plagiarism* breach of ethics the author must *prevent deceiving or intending to deceive* the editor, the reviewers, the readers, promotional committees, grant organisms, etc. This should be done providing upfront information related to any other previous publication, as well as for submission of the article made simultaneously to other publishing venues. More details regarding self-plagiarism and how to avoid it or prevent being perceived as self-plagiarist can be found at <http://www.iiis.org/Nagib-Callaos/self-plagiarism>, where more references are also included for other papers on this issue.

Papers previously published in preprints, internal publications, proceedings, etc. are eligible for their reviews by JSCI, as long as they have gone through revisions, the editor-in-chief has been explicitly informed and possible copyright clearances have been obtained by the paper's author.

The author is responsible for obtaining corporate and security clearances and copyright releases prior to submitting material for its consideration or reviewing. It is JSCI's policy to assume all clearances are granted and possible copyrights are transferred when a paper is submitted for its review.

Disclaimer

The Editors and the Publisher of the International Journal of Systemics, Cybernetics and Informatics, are not responsible for the scientific content, opinions, and statements of the authors of accepted papers. Published papers might be removed, with no refund of the respective Article Processing Fee, if non-ethical behavior is identified after the article has been published. Examples of non-ethical behavior is plagiarism, scientific fraud, copyright or patent infringement, and any other scientific, academic, or professional misconduct.

Publication Ethics

Ethical behavior is expected from the authors. They should comply, at least, with the International Ethical Standards established by the Committee on Publication Ethics: COPE. These standards are summarized below.

International Standards for Editors According to COPE

- Editors are accountable and should take responsibility for everything they publish
- Editors should make fair and unbiased decisions independent from commercial consideration and ensure a fair and appropriate peer review process.
- Editors should adopt editorial policies that encourage maximum transparency and complete, honest reporting. Editors should guard the integrity of the published record by issuing corrections and retractions when needed and pursuing suspected or alleged research and publication misconduct.
- Editors should pursue reviewer and editorial misconduct.
- Editors should critically assess the ethical conduct of studies in humans and animals.
- Peer reviewers and authors should be told what is expected of them.
- Editors should have appropriate policies in place for handling editorial conflicts of interest.

The text above was copied from

http://publicationethics.org/files/International%20standard_editors_for%20website_11_Nov_2011%20%281%29.pdf

International Standards for Authors According to COPE

- The research being reported should have been conducted in an ethical and responsible manner and should comply with all relevant legislation.
- Researchers should present their results clearly, honestly, and without fabrication, falsification or inappropriate data manipulation.
- Researchers should strive to describe their methods clearly and unambiguously so that their findings can be confirmed by others. Researchers should adhere to publication requirements that submitted work is original, is not plagiarised, and has not been published elsewhere.
- Authors should take collective responsibility for submitted and published work.
- The authorship of research publications should accurately reflect individuals' contributions to the work and its reporting.
- Funding sources and relevant conflicts of interest should be disclosed.

The text above was copied from

http://publicationethics.org/files/International%20standards_authors_for%20website_11_Nov_2011_0.pdf